

**KERALA PAPER PRODUCTS LIMITED**  
(Government of Kerala Undertaking)  
**Newsprint Nagar P.O.**  
Kottayam – 686616. Web site : [www.keralapaper.in](http://www.keralapaper.in)

**TENDER NOTICE NO. KPPL/FDP/02/R & B/01/2024 DATED 03.01.2024**

Sealed, superscribed tenders are invited from experienced contractors/interested parties for extraction and transportation of reeds/bamboo from the following coupes of Kerala State Forest Department to Kerala Paper Products Limited, Newsprint Nagar during 2023-24.

Sl. No.	Division/ Range	Particulars of contract area	Approx Qty. in MT (Net Wt.)	EMD ₹
<b>REEDS</b>				
1	Ranni/ Ranni	Ranni & Chelikkal Felling Series- I	4000	20,000
2	Ranni/ Vadasserikkara	Ranni & Chelikkal Felling Series- II	3000	15,000
3	Ranni/ Vadasserikkara	Ranni & Chelikkal Felling Series- III	3000	15,000
<b>BAMBOO</b>				
5	Konni/ Naduvathumoozhy	Kokkathodu/Padom	550	2,750
6	Konni/ Mannarappara	Mannarappara felling series	500	2,500

Tender forms and other details can be obtained from the Commercial Department of Kerala Paper Products Limited, Newsprint Nagar, Kottayam from 03.01.2024 to 09.01.2024 on payment of Rs.500/- plus GST 18% by remittance in the account No.11090200002986 of Kerala Paper Products Limited at Federal Bank, Peruva (IFSC: FDRL0001109) or can be downloaded from our Website up to 09.01.2024. The cost of Tender documents (Rs.500/- plus tax), if downloaded from Website, should be attached as DD/ on line payment details, in separate cover along with EMD.

Tenders completed in all respects in sealed cover, along with the prescribed EMD in separate cover, shall be deposited in the tender box provided in the Administrative Building, Kerala Paper Products Limited, Newsprint Nagar on or before 11.00 am on 09.01.2024 Tenders will be opened at 11.30 am on 09.01.2024 in the presence of attending bidders at KPPL, Newsprint Nagar. If the date of opening happens to be a holiday for the company, the tenders will be opened at the schedule venue at the schedule time on the next working day. Company will not be responsible for postal delay. Tenders without EMD shall be rejected. KPPL reserves the right to accept or reject any or all quotations without assigning any reason thereof.

**FOR KERALA PAPER PRODUCTS LIMITED**  
Sd-  
HoD (Commercial)

Newsprint Nagar,  
Dated 03.01.2024

## GENERAL

1. The bidder shall personally visit the tendered area and satisfy himself regarding the location and yield of material from the coupe and also study all other relevant conditions prevailing in that area such as road facilities, labour situation etc. before submitting bids.
2. The bidder shall quote the basic rate per Metric Tonne (MT) as well as the rate per Metric Tonne (MT) inclusive of GST and encumbrances if any for the work in the prescribed schedule Form CF-II A ( Price Bid). The total rate per MT has to be given in both figures and words. If there is a difference in the total of the split up rates and all inclusive rate quoted by the bidder, the lower of the two will be considered as valid and binding on the bidder. The basic rate per MT quoted by the bidder shall be considered for evaluation. If there is any arithmetical error while quoting the rate and amount, the lower of the two only will be considered. Details of the contract area for which the tender is submitted as shown in the Annexure to the Price Bid i.e. Sl. No., Name of Division/Range, Name of coupe, Quantity etc. are to be written in the space provided for the same in the Price Bid.

The bids shall be submitted in sealed cover indicating on the cover their name, address and the contract area for which they have quoted and the Tender Number, along with the prescribed EMD in separate cover, to reach the office of the HoD (Coml) on or before the prescribed date and time as per the tender notice, by post/speed post or to be deposited in the Tender Box provided in the Administrative building, KPPL, Newsprint Nagar. Bids received after the due date and time shall not be accepted under any circumstance. The tenders will be opened at 11.30 a.m. on 09.01.2024 The Bidders and their authorized agents (as evidenced by a proper authorization letter issued by the Bidder) only shall be eligible to participate in the Tender Opening.

3. The rates quoted shall be considered only if the required amount of EMD is submitted.
4. KPPL reserves the right to reject any or all the bids without assigning any reason whatsoever.
5. Separate Bids shall be submitted for each contract area.

## CONDITIONS

1. The period of contract shall be for 5 months from the date of issue of work order.
2. Particulars of work can be had during office hours from the office of the undersigned.
  - a) While quoting, the bidder shall specify their rate for the complete work per MT for pulpwood inclusive of GST and encumbrances if any in the column specified in the Schedule of Item (CF-II A).
  - b) The basis of comparison shall be the lowest Basic Price quoted.
  - c) The bids submitted shall remain valid for acceptance for a period of three months from the date of opening of the bid. However this period can be extended with the consent of both parties. The bidder shall not be entitled during the said period of three months or the extended date as the case may be, to revoke or cancel their bid or to vary the tendered rates given or any terms thereof without the consent in writing of the Company.

### 3. PARTICULARS OF WORK

Complete work includes felling, converting into pieces in the required manner, collection, stacking in the contract area including construction of roads wherever necessary, loading, transporting unloading and reloading at intermediate loading points, if necessary, and to transport the same to Kerala Paper Products Limited, Newsprint Nagar as directed and all other incidental items of work like silvicultural operations, cleaning around clumps, necessary protection against fire etc. The bidder shall visit the tendered area and satisfy himself regarding the availability of material from the coupe and also study the other conditions prevailing in the area such as road facility, labour situation etc. before submission of tender.

4. Company shall arrange for unloading and stacking at KPPL Log yard through separate agency.
5. The undersigned reserves the right to award part or parts of the work or reject any or all bids without assigning any reason thereof.
6. Work should be completed in all respects within 5 months from the award of contract. The Contractor shall deliver the full contracted quantity of reeds/bamboo as per the following supply schedule.
  1. 40% of the quantity as per tender before 29.02.2024
  2. 70% of the quantity as per tender before 31.03.2024
  3. 90% of the quantity as per tender before 30.04.2024
  4. 100% of the quantity as per tender before 31.05.2024.

If the Contractor fails to deliver reed/bamboo in accordance with the above programme he shall be liable to pay by way of liquidated damages to the Company at the rate per Phase as detailed below:

- 1) Short fall Less than 25% of Phase Programme - Rs.25/- per MT
- 2) Shortfall above 25% up to 50% of Phase Programme- Rs.50/- per MT
- 3) Shortfall above 50% up to 75 % of Phase Programme - Rs.75/- per MT
- 4) Shortfall above 75% up to 100% of Phase Programme - Rs.100/- per MT

In addition, the Company reserves the right to terminate the contract by giving 5 days notice for the same in the event of short delivery as above without prejudice to the right of the Company to recover liquidated damages as stated above. However, if the contractor delivers the entire contracted quantity of reeds/bamboo by the end of the contract period, the penalty/liquidated damages recovered will be refunded to the contractor at the time of release of the security deposit, without any liability for interest.

7. If at the end of the working season any bamboo/reeds remains to be felled and collected in the contract area, the Company may at its discretion, if the Government extends the time/issue re-allotment during the next working season for extraction of raw materials, reserves the right to instruct the contractor to complete the extraction and transportation of the remaining material at the same rates agreed to herein, the contractor shall be liable to complete the balance work left over by him at the same rate, terms and conditions of the existing contract during the extended period of contracts. If the contractor fails to complete the work so required, the Company may directly or through any other agency of its choice complete the work. The contractor shall be liable to compensate the Company of the entire extra cost incurred by it for completion of the work aforesaid. The extra cost so incurred shall be deducted from the balance bill/SD of that particular work or any other work executed or being executed by the contractor for the Company in addition to any dues payable to the Company or the State Forest Department.
8. if the contractor does not complete felling before the time schedule and leaves any felled/unfelled material in the forest area as on 31.05.2024, the contractor will be liable to pay compensation as demanded by the State Forest Department. The expenditure if any, in such an event like value, loss, damage, penalty, tax etc. shall be recovered from the contractor apart from recovery of penalty as mentioned in clause 6 above.
9. The rates shall be quoted both in figures and words. In case the bidder has quoted two different rates in words and figures, the lower of the two alone shall be considered valid and binding on the bidder ignoring the total amount worked out by the bidder.

10. If the Bidder is a firm, a copy of the Partnership Deed and its Registration certificate shall be filed with the Tender documents. If the Bidder is a Co-operative Society, it shall furnish a certified copy of Registration from the Registrar of Co-operative Societies.
11. The tender shall be signed by the bidder himself or by his authorised agent. In the latter case, a certified copy of the power of attorney under which the said agent is authorised shall also be filed. In the case of a firm, all the partners or such or any of them as authorised under the Deed of Partnership shall sign the Tender documents. In the case of a Co-operative Society, the Tender shall be signed by a person duly authorised by its General Body. A certified true copy of the resolution of the General Body authorising the person to sign the Tender shall be attached.
12. If the date of opening mentioned is declared as a Company holiday the bids shall be opened on the next working day of the Company at the same place and time. No bid can be withdrawn after it is submitted. The Bidders shall remain bound by their offer till their bids are rejected by the Company.
13. Bids incomplete in any respect as well as conditional bids shall be rejected. The power of accepting any bid or of rejecting any or all bids shall solely vest with the Company. The Company shall not be bound to give any explanation or assign any reason for accepting or rejecting any bid. The Company also reserves the right to further negotiate with all or any of the bidders in regard to the rates and other terms and condition. However, contracts shall be awarded normally on the basis of the lowest bids received subject to the lowest rate being reasonable and taking in to consideration the capacity of the bidder to execute the work.
14. Intimation about the acceptance of the bid and all other communications shall be sent to the bidder at the address given by him in his bid. The Company shall not be responsible if the communication sent to that address by post does not reach the bidder.
15. The acceptance of the bid shall be at the discretion of the Company which does not bind itself to accept the lowest bid and reserves the right to reject any or all the bids without assigning any reason whatsoever.
16. Bids in which any of the particulars and prescribed information are missing or are incomplete in any respect are liable to be rejected.
17. No page of the tender document shall be removed or altered and the whole set of tender documents shall be submitted after filling up the same carefully and signed. Failure to comply with these instructions may result in rejection of the bid.
18. The bidder whose bid is accepted shall be notified regarding the acceptance of the bid by a purchase order issued. The contractor should commence the work immediately after receipt of the purchase order. If the contractor fails to commence the work of extraction and transportation within the time allowed from the date of issue of purchase order or within the extended time that may be allowed by the Company at its discretion considering the genuine reason for the delay which is beyond the control of the contractor, the purchase order will be cancelled and the EMD will be forfeited.
19. Settlement of all Labour issues, before commencement of work, during the execution of work and after completion of work will be the responsibility of the contractor. For any delay in commencement of work due to non-settlement of Labour issues or any stoppage of work in mid way due to labour problems as a result of which supply of raw materials gets disrupted, the contractor alone shall be held responsible. Failure on the part of the contractor to settle the labour issues within a reasonable period will result in cancellation of the purchase order/agreement and also further actions as per the terms of the agreement
20. The bidder shall be deemed to have studied all conditions of the tender and terms of the agreement as contained in the draft agreement and also shall be deemed to have studied the state of things regarding the contract area namely geographical condition, availability of roads including approach roads, labour situation and availability of

labourers, labour rates, the yield obtainable from the area tendered, other conditions prevalent in the area and the route and distance from the coupe to KPPL before submitting the tender. Company will not entertain any claims in this regard after issuance of purchase order. The act of tendering shall be deemed to be a complete and unreserved acceptance of the clauses of the tender notice and draft agreement.

21. In case rafting is adopted for transportation of bamboo/reeds at any stage of transportation from the coupe, a deduction of 10% on the net weight will be effected. Bamboo/reeds felled and stored or stacked in the streams or water hole shall be considered as rafted and deduction of 10% on the net weight will be effected. The quantity after this deduction will only be taken for all purposes.
22. Payment of consideration to the Contractor under the contract at the tendered rate shall be on the basis of the net weight of reeds/ bamboo, ie, the difference of weight between the gross weight of a loaded truck and the weight of the empty truck as recorded at Company's weighbridge at Newsprint Nagar in the presence of Company's representative. The charges towards the weighment shall be borne by the company and the weight recorded therein shall be conclusive and binding upon both authorities regarding weighment.
23. The Contractor shall submit his consolidated bills made upon 10<sup>th</sup>, 20<sup>th</sup> and the last day of every month. The payment shall be released within 10 days of the submission of the bill after deducting all statutory dues amount.

"The payment of GST will be released subject to reflection of the invoice in GSTR 2 B"

24. All the loaded trucks shall be weighed at any weighbridge enroute if so desired by the Company and also at the mill weigh bridge at Newsprint Nagar. If any difference above 50 kg is observed, the cost of the same shall be recovered from the Contractor at the rate of Rs.2500/- per MT. Net weight recorded at KPPL weighbridge Newsprint Nagar only shall be considered for payment purpose.
25. The Security Deposit shall be 5% of the contract value, inclusive of EMD, submitted by the bidder. The Security Deposit shall be recovered from the contractor from each bill @10%of the bill amount till it reaches 5% of the contract value or Rs. 10 lakh, whichever is less. The security deposit shall not bear any interest.
  - i) The amount of earnest money deposited by the bidder along with the bid shall be adjusted in the security deposit.
  - ii) The balance amount of security deposit shall be recovered from the bills of the contractor as stated above. When the entire amount of security is thus deposited, no further deduction shall be made from the bills towards security deposit.
  - iii) If the contractor so desires, he may furnish the entire amount of security deposit at the outset in which case no deductions shall be made from his bill towards security deposit.
26. The security deposit will be refunded to the contractor normally within 60 days of satisfactory completion of work. The contractor shall produce the certificates mentioned in Article-X of the General Conditions of contract "The Certificate that there are no Government dues outstanding against Company in respect of contract area referred under Article X of General Conditions of Contract for raw material extraction shall be obtained from State Forest Department official not below the rank of Divisional Forest Officer. The joint mahazar drawn while handing over the coupe back to Government will not be treated as 'No Dues' or 'Non Liability' certificate. The contractor shall produce Labour clearance Certificate along with certificates required under Article X of the General Conditions of contract for raw material extraction work for releasing SD of the work". If any amount is due from the contractor and or his agents or employees to the Company/Government Forest Department, due to any commission or omission on the part of the contractor in relation to this contract or any other contract with the company, the company shall recover such amount from the unpaid bills and or security deposit of this contract or any other contract he is executing for the company and pay him only the balance amount due. The Security Deposit is also liable to be forfeited either in full or in part on any breach of the terms and conditions of the contract.

27. The Company shall insure against fire to the extent of 50% of the wood species contracted from the contract area @ Rs. 2500/MT. Expenditure incurred for the insurance shall be recovered from the Contractor. The contractor should not accumulate more than 50% of the quantity of material mentioned in the tender at any stage of extraction operations. During the contract period if any damages occur to other Forest wealth due to forest fire, Contractor is liable to pay damages or compensation as assessed by Govt. Forest Department. Any claim from the Government Forest Department in excess of the claim settled by the Insurance Company shall be recovered from the Contractor.
28. The Contractor shall strictly abide by the Forest Rules and Regulations and Wildlife Protection Act and Rules as modified from time to time by the State Forest Department. If under any circumstance, due to any infringement of such Rules and Regulations on the part of the Contractor by reason of which the Company is made to pay fine, penalty, or damage the Contractor shall be liable to make good the same to the Company.
29. The Contractor shall comply with the provisions of all applicable labour laws, including Employees State Insurance Act and Employees Provident Fund and Miscellaneous Provisions Act. The name and other details of all employees engaged by the Contractor shall be intimated to us.
- 30 (a) The contractor shall insure the labourers engaged by him for the work and produce documentary proof to the Officer-in-Charge of the Company within 5 days from the date of receipt of Purchase Order or date of issue of license by the Divisional Forest Officer, whichever is later. The contractor will be permitted to commence the work of extraction only after complying with the above instruction.
- (b) The contractor shall strictly comply with the provisions of the Juvenile Justice Act, Child Labour (Prohibition and Regulation) Act 1986 and other Acts & Rules in this regard and shall not employ or engage any person coming under the purview of these acts. The contractor will be fully responsible for any consequences arising out of any action taken by the contractor or his men/staff/agents in contradiction to the provisions of these Acts. In the event of any such action on the part of the contractor in contradiction to the provision of this clause he/she shall be fully responsible for the consequences arising out of it.
31. The Contractor shall employ or engage his own workmen and shall strictly abide by all requirements under the labour legislations in force from time to time including the payment of Wages Act, the Minimum wages Act, Industrial Disputes Act, Employees Provident fund Act, Workmen compensation Act, the Contract Labour (Regulation and Abolition) Act etc. If the Company incurs any liability in respect of any person employed/engaged by the Contractor, the Contractor shall indemnify the Company to the extent of such liability incurred by the Company. The Contractor shall notify to the State Forest Department the name and other particulars of the employees engaged by him for the purpose of the contract work.
32. The Contractor shall be liable to apply and obtain the Licence prescribed under the contract Labour (Regulation and Abolition) Act 1970 and Rules thereof within 15 days of the award of the contract provided the Contractor has to employ more than 20 workers on any day. Failure to do this shall attract penalty and an amount equivalent to the fees for licence and the security deposit to be deposited as per Rule 24 of the Kerala Contract Labour (Regulation and Abolition) Rules 1974 shall be recovered from the Contractor's bill without any notice.
33. The Contractor shall ensure his physical presence or the physical presence of his authorized agent in the contract area and comply with the orders and instructions issued by the State Forest Department officials and the Officers/Staff of Kerala Paper Products Ltd., from time to time, in the matter of collection, stacking and removal of raw materials under this contract.
34. Earnest Money Deposit of unsuccessful bidders shall be refunded within a reasonable period of time.
35. The Company reserves the right to distribute the work between more than one Contractor. The work which a bidder has tendered for may not be awarded in full but may be split up and awarded in part entirely at the discretion of the company.

36. The quantity tendered is only approximate and the Company does not undertake responsibility of variation in yield or quantity. The contractor shall supply the entire material available in the entire contract area invariably at the agreed rate. Extraction work will be deemed complete only if the entire allotted area is clear felled and entire material available in the plantation is supplied to KPPL Log Yard within the contract period, irrespective of tendered quantity. Bidders are advised to inspect the site of work, its environments and be well acquainted with the actual area of working, probable yield, other prevalent conditions, positions regarding materials, labour market conditions, fluctuations of the rate and quote his rates accordingly after considering all relevant factors. No claims whatsoever for revision of rates on these or any other account shall be entertained at a later date after submission of bids or extension of period.
- a) The approach roads to the coupe and inside coupe are to be formed by the contractor. The Company shall not bear any expenditure on construction of any road and if at all any road is to be constructed the same shall be at the Contractors risk and cost, as per the alignment permitted by the Government Forest Department and as per the instructions of KPPL officials.
- b) Under any circumstances, during the raw material extraction work in and from the forest areas, the contractor shall not construct new roads and or do any improvement works of the existing roads inside the forest areas by using any heavy machinery or other means without prior written permission from concerned DFO and also KPPL authority.
37. The Contractor shall make fire tracing wherever the raw materials are collected and stacked and shall be fully responsible to protect the contract area from fire and if there is any fire occurrence in the Reserve Forest or Vested Forest within which the contract area is situated, the Contractor shall render his assistance and use his endeavor to extinguish the fire, and in all such cases give immediate notice of the occurrence of the fire to the nearest forest, police or Revenue authorities. Loss on account of fire damages, as assessed by the State Forest Officials/KPPL Officials shall be paid by the Contractor.
38. In case of any material lost due to fire damage, flood, theft etc., the Contractor is liable to reimburse the Company, the value of material apart from paying compensation to the State Forest Department.
39. The Contractor shall be responsible for the safety of the Kerala Forest/KPPL property in the contract area.
40. The Contractor shall furnish to the KPPL Officer-in-charge of the extraction work, the names of the agents or Sub-agents proposed to be engaged for the work and they shall be engaged only after getting permission from the Officer in charge.
41. If at any time the progress of the work is not found satisfactory at the opinion of the Company, only part bill shall be released. Any item of work not done satisfactorily shall be got done if necessary by other agencies at the risk and cost of the Contractor.
42. The raw material collected from the contract area shall be stacked in suitable sites within the contract area. Passes shall be issued after checking the stock by Government Forest Officer/KPPL Officials. Removal of raw material is allowed only from the stack so collected and checked and covered by the Passes.
43. Transportation shall be done only along the route specified in the permit. The safety of the raw materials removed from the contract area till it reaches the Mill Yard at Newsprint Nagar vests with the Contractors and any malpractice, irregularity or manipulation if noticed by the Forest Department/ KPPL Officials or other agencies during the course of transport, the contract shall be liable for cancellation and the security deposit shall be forfeited. In addition, the contractor shall be liable to pay any other penalties as ordered by the Company. In case of cancellation of contract, Company reserves the right to get the balance work done at the risk and cost of Contractor.

44. The Contractor shall be responsible for any poaching or illicit felling or removal of trees or other forest produce in the contract area and within 400 metres around the coupes. Unless otherwise proved to the satisfaction of the DFO Concerned/KPPL Officials, such irregularity may render the contract liable to be cancelled in addition to the forfeiture of all security deposit and pending bills. The Contractor shall also be liable for prosecution and for payment of value of timber etc., illicitly felled or removed.
45. The Contractor shall be permitted to construct temporary sheds at the place selected by the Officer in charge of the Company in the coupe area. Sanction for construction of such sheds shall be granted by him at his discretion who shall reserve the right to permit or reject such applications. The shed so erected shall be dismantled and removed on expiry of the contract period, failing which the department shall dismantle and remove the materials at the risk and cost of the Contractor. If the Contractor uses timber for construction of sheds/for making culverts the same has to be transported after the work is completed and a certificate has to be obtained from the forest officer stating that he has transported the material used for construction of sheds/culverts.
46. The expenditure incurred towards the cost of Forest Pass Book shall be reimbursed to the Contractor on production of necessary cash receipt from the concerned officer of the State Forest Department. Reimbursement shall be effected at the end of the contract period.
47. The Contractor shall not sublet the coupes to any other agent or agents under any circumstance without the approval of the competent authority.
48. The Contractor shall be liable to pay any amount due to any workmen or mazdoor, engaged as per Workmen Compensation Act or as per provisions of Labour or similar laws. In case of complaints regarding non-payment of wages to any labourer employed by the contractor the amount due shall be retained from the contractor's Bills/SD till the issue is settled and a written declaration from the complainant is produced in this respect. The Contractor shall employ tribals if any residing in the locality for extraction works in the coupe.
49. The Contractor shall commence the work from one sub block and proceed to the next sub block after completing the work in first sub block only. No scattered cutting shall be allowed.
50. The felling shall be done in such a manner that no damage is caused to other Forest growth standing in that area.
51. If the Contractor or their men happen to find any ivory, horns or antlers or any other valuable items in the forest, they shall immediately give intimation of such finding to the Forest Range Officer concerned and entrust the same at site to the said Range Officer or any other Officer authorised by the Range Officer after obtaining a receipt thereof.
52. The Contractor shall have no claim for compensation for any loss he may incur on account of being prevented or obstructed by any land owner or other persons on the plea of right of ownership, right of possession, right of enjoyment or otherwise from felling, collection, storing and removing any of the stock in the area allotted as per the contract.
53. Transportation of materials shall be done in a safe and controlled manner, displaying the safety data sheets wherever applicable. The Contractor shall comply with the provisions in the Motor Vehicles Act and Rules in respect of limit of weight in each truck load.
54. The bidder shall furnish the latest Income Tax Clearance Certificate before the work is awarded to him.
55. If the Contractor violates all or any of the conditions laid down in this tender or purchase order or agreement, the contract is liable to be cancelled by the Company and the security deposit shall be forfeited to the Company apart from getting the work done at the risk and cost of the contractor.



56. Accepting authority for the purpose of this contract shall be the Special Officer, Kerala Paper Products Limited, Newsprint Nagar. P.O., Kottayam District or any Officer authorised by him.
57. All disputed differences arising out of or in connection with the contract shall be subject to the jurisdiction of the Court at Kottayam.

**For Kerala Paper Products Limited**

**S/d**

**HoD(Coml)**

**KERALA PAPER PRODUCTS LIMITED**  
**(Government of Kerala Undertaking)**  
**NEWSPRINTNAGAR PO, KOTTAYAM.**  
**KERALA – 686 616.**

**TENDER FORM- FOR WOOD SPECIES**  
**( To be submitted by the bidder )**

THE HoD [COML]  
KERALA PAPER PRODUCTS LIMITED,  
NEWSPRINT NAGAR.P.O.  
KOTTAYAM DISTRICT  
KERALA-686 616.

Dear Sir,

I/We .....S/o..... Resident of ..... hereby offer to fell convert into pieces in the required manner, length etc., collect, stack in the contract area, construct roads wherever necessary as per the alignment agreed by Forest Department, load and transport to Kerala Paper Products Limited, Newsprint Nagar as directed and all other incidental items of works like silvicultural operations, cleaning around stumps, necessary protection against fire etc., and delivery the agreed quantity of reeds/ bamboo from the contract area at the rates quoted in the schedule of Items of work in Annexure Form CF II-A in accordance with the terms and conditions of the Tender Notice and draft deed of contract made available to me/us.

The Bank Draft No.....dt.....for Rs.....(In words).....in the name of .....is enclosed as Earnest Money Deposit.

I/We .....hereby distinctly and expressly declare and acknowledge that before the submission of my/our tender, I/We have carefully followed the instructions in the Tender Notice and have read the conditions of the contract therein. I/We have made such examination of the contract documents and quantities of the work and location from where reeds/bamboo is to be felled, collected, loaded and transported so as to enable me/us thoroughly understand the contents of the same distinctly agreed that I/We will not hereafter make any claim or demand upon you, based upon/arising out of any misunderstanding or misconception or mistake on my/our part, of the said requirements, covenants, agreements, stipulations, restrictions and conditions. The form of Declaration duly filled in is also enclosed.

Yours faithfully,

Signature of the Bidder:  
Name and address:

Place:  
Date :

## SCHEDULE – I

***THIS CONTRACT PERTAINS TO THE FOREST AREAS AS DETAILED IN PAGE NO.1 OF THIS DOCUMENT***

### SCHEDULE III - FELLING RULES –BAMBOO

#### Green Bamboo

The following rule shall be observed in felling of bamboo.

- a) Contractor shall fell and stack bamboo and shall permit removals of such stacked produce under the cover of passes issued by the Kerala Forest Department.
- b) B) All clums of less than one year old plus at least six older clums shall be unfelled in each clump. Older clums which are retained shall be evenly distributed over the clump.
- c) All dead, top broken and badly mal formed clums shall be removed.
- d) The clums shall be cut within one foot from the ground level or in any case not higher than the second internode from the ground level. No culm shall be removed with Rhizome.
- e) Flowered Bamboo shall be cut only in the year following flowering. In such cases clumps shall be clear felled.
- f) Cutting shall be made as far as possible on the side of clump opposite to that where the largest number of new clumps are found.
- g) Unless otherwise specified, green bamboo shall be worked under selection felling system. Thorns/small branches shall not be collected from the standing bamboo left after felling in a clump.
- h) Remnants of felling or any other combustible material should not be left on the worked clump or on any road, right of way or fire line.

#### Flowered bamboo

The following rules shall be observed in felling of bamboo.

- A) Contractor shall fell and stack bamboo and shall obtain permit/permits for removal of such stacked produce under the cover of passes issued by the Kerala Forest Department.
- B) All dead, top broken and badly mal formed culms shall be removed.
- C) The clums shall be cut within one foot from the ground level or in any case not higher than the second internode from the ground level. No culm shall be removed with Rhizome.
- D) Flowered Bamboo shall be cut only in the year following flowering. In such cases clumps shall be clear felled
- E) Remnants of felling or any other combustible material should not be left on the worked clump or on any road, right of way or fire line.

#### Reeds

1. Felling and collection of reeds shall be restricted within the prescribed annual coupe only.
2. Felling shall proceed from one end of the coupe to the other along the fertility gradient.
3. Each annual coupe shall be worked systematically and all works within the coupe should not be jumbled on any account.
4. No culms less than 2 years old shall be cut.
5. The position of cut should be at the second inter-node leaving the first inter-node with the septum above in tact.
6. All matured culms within a clump subject to a maximum of 60% shall be removed.
7. Culms shall be retained evenly spaced in the clump.
8. All dead and mal formed culms irrespective of size and age shall be removed from the clumps.
9. All culms felled shall be pulled down to its full length, cleaned and Milleetta collected down to 20mm diameter.
10. No wastage of pulpable material during the felling and collection either the bottom piece or the top end shall be allowed.
11. No clumps shall be allowed to be clear felled.
12. No damage shall be caused to the young shoots, buds and other culms retained in the clump.
13. Soon after felling each clump shall be cleared thoroughly by removing dead and malformed culms top-ends debris to a distance of 1 M from the clump.
14. All debris and slashes shall be collected and stacked along the contour.

15. In clumps where the availability of matured culms (2 year old and above) is found to be less than only a few matured culms subject to a maximum of 60% of the matured culms shall be collected.
16. In the event of any flowering in an annual coupe, felling shall be suspended immediately and further work shall be allowed only when the seed fall is completed. All culms then shall be salvaged by clear felling.
17. No felling shall be allowed during the sprouting season i.e., from 1<sup>st</sup> of June till 31<sup>st</sup> of August and the tract shall be closed for any human interference.
18. Extraction during fire season shall be allowed only if the fire protection measures are made effective.

**SCHEDULE – III**

**SAFETY MEASURES TO BE TAKEN BY CONTRACTOR**

- The Contractor shall take adequate precautionary measures for the safety of the workers engaged in connection with extraction and transportation of the raw materials.
- First aid kits shall be provided in the working area.
- Raw material shall not be stacked along the roadside so as to cause damage to road surface and hindrance to traffic.
- Loading shall be done through experienced and skilled workers only.

**SCHEDULE - IV -REEDS**

All reeds to be supplied must be

- I. Mature
- II. Strait
- III. Free from twist, roots, noded, sheathes, scales, branches, twigs discoloration, borer or un charred.  
Of a diameter not less than 20mm at the thin end.
- IV. Cut into any suitable length and should be firmly tied at both ends and middle point in two rounds of reed slits in bundles of about 20 pieces each. All reeds in a bundle must have been felled during the same period.

**SCHEDULE- IV- BAMBOO**

All bamboos to be supplied must be


1. Mature
2. Strait
3. Free from twist, roots, knots, sheathes, scales, branches, twigs discoloration, borer, fungus attack, mud, paint, tar or un charred.
4. Of a diameter not less than 20mm at the thin end.
5. Cut into length of around 6 M, the minimum length shall not be less than 2 M.

**SCHEDULE –V**

***THE CONTRACTOR SHALL DELIVER ALL AVAILABLE PULP WOOD AS PER THE PHASED PROGRAMME FIXED IN  
CONDITION NO.7 OF THIS DOCUMENT***

**APPENDIX-I**

**(i) DETAILS OF BANK ACCOUNT**

1	Name of the Bank (RTGS enabled) and Branch with address	
2	Bank Account No.	
3	RTGS (IFSC) Code of the Bank.	
4	 Nos. & E-mail ID	

**KERALA PAPER PRODUCTS LIMITED  
FDP DEPARTMENT, NEWSPRINT NAGAR**

TENDER NOTICE NO. KPPL/FDP/02/R & B/01/2024 DATED 03.01.2024

<b>Contract Area Number</b>	<b>Name of Division/ Range</b>	<b>Name of contract area</b>	<b>Approx. Quantity in MT (Net Wt.)</b>

**SCHEDULE OF ITEMS OF WORK**

<b>1</b>	CLEAR FELLING THE TOTAL QUANTITY OF PULP WOOD IRRESPECTIVE OF SPECIES CONVERTING INTO BILLETS/PIECES IN THE REQUIRED MANNER AND LENGTH ETC, COLLECTION, DEBARKING, SPLITTING OVERSIZED BILLETS, STACKING IN THE CONTRACT AREA INCLUDING CONSTRUCTION OF ROADS INSIDE AND OUTSIDE THE CONTRACT AREA AS PER THE ALLIGNMENT AGREED BY STATE FOREST DEPARTMENT/HNL OFFICIALS, LOADING, TRANSPORTING INSIDE THE AREA, UNLOADING AND RELOADING AT INTERMEDIATE LOADING POINTS, IF NECESSARY AS DIRECTED AND ALL OTHER INCIDENTAL ITEMS OF WORKS LIKE SILVICULTURAL OPERATIONS, CLEANING AROUND STUMPS, NECESSARY PROTECTION AGAINST FIRE ETC.
<b>2</b>	TRANSPORTATION TO THE PREMISES OF KERALA PAPER PRODUCTS LIMITED, NEWSPRINT NAGAR AND DELIVERY OF THE QUANTITY OF MATERIALS FROM THE ABOVE CONTRACT AREA.

Sl.No.	ITEM DESCRIPTION	Rate to be quoted by the tenderer per MT of wood for delivery at KPPL yard, Newsprint Nagar		
		Basic Rate (₹)	GST (₹)	Total Rate inclusive of Taxes (₹)
1.	Rate for extraction of material including all incidental expenditure			
2.	Rate for Transportation of material from coupe to KPPL Log Yard			
<b>GRAND TOTAL</b>				
<b>TOTAL BASIC RATE/MT RS...../- (Rupees .....)</b> <b>TOTAL ALL INCLUSIVE RATE/MT RS...../- (Rupees .....)</b>				

Note: Please mention the route to be followed along with distance of Kutcha roads and tar roads from the fringe of the coupe to Kerala Paper Products Limited Yard, Newsprint Nagar.

Route : .....

**SIGNATURE**

**PLACE:**

**NAME AND ADDRESS OF THE BIDDER**

